





associated evidence of trading standards and being aware of any violations of law or behaviours within its supply chain.

- 5.10** Investigating, developing and implementing monitoring and evaluation systems to measure, report and improve our sustainable procurement activities.
- 5.11** Reviewing the need for a whole life costing exercise, which is defined as the total cost (financial, environmental and social) of ownership over the life of an asset, for goods, services and works on a case-by-case basis.
- 5.12** Working with staff, students and suppliers to minimize the use of single-use plastic and disposable items while investigating and adopting practices that contribute to the circular economy.
- 5.13** Informing budget holders that they must consider the environmental and social impacts of all their purchases and can seek the assistance of the Procurement and Sustainability Teams to complete such assessments.
- 5.14** Communicating this Policy to the University community and providing guidance to encourage sustainable procurement practices.
- 5.15** Encouraging all staff to use the appointed Travel Management Company and adopt more sustainable business travel practices.
- 5.16** Working with other bodies to share experiences and adopt good practice to promote continual improvement in sustainability practices and outcomes.

## **7. REVIEW**

- 7.1** The University will review and publish this Policy every two years and ensure corrective and preventative actions have been taken to drive continual improvement.
- 7.2** If you have feedback on this policy, please contact [sustainability@bournemouth.ac.uk](mailto:sustainability@bournemouth.ac.uk).

## **8. APPENDICES**

- 8.1** None

## **9. SIGNATURE**

Jim Andrews  
Chief Operating Officer  
June 2023